

**HAWORTH BOARD OF EDUCATION**  
**Agenda**

**1. CALL TO ORDER - 7:30 PM by Board President.**

In compliance with the Open Public Meetings Act this is to announce that adequate notice of this meeting was provided in the following manner: On January 5, 2010, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Mrs. Marilyn Coats-Thomas  
Dr. David Hershan  
Dr. George Kipel – *Arrived 7:55 PM.*  
Mrs. Marie Malajian  
Mrs. Anna Reduce  
Mr. Sutnick, Vice President  
Mrs. Weintraub, President

Dr. Paul Arilotta

**3. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

*7:39 PM – Open to public.*

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.*

*7:39 PM – Closed to public.*

**4. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

- a. Special Presentation on Facilities by EI Associates.
- ❖ *Dr. Arilotta thanked everyone who participated in the NJ QSAC Monitoring Process in which Haworth Public School passed with flying colors. He then introduced Mr. Joe Donnelly and Mr. Michael Wasni from EI Associates, who gave a presentation on the state of the facilities. Grant submission deadline is 1/29/10.*
  - ❖ *Mr. Donnelly suggested the mechanical system should be priority work. Boilers are not in bad shape.*
  - ❖ *Ventilators and controls should be replaced.*
  - ❖ *Air receptacles should be added to older sections of the building.*
  - ❖ *Add cameras at all exits and entrances and any doors that the public would*

*approach.*

- ❖ *Outdoor lighting was brought up.*
- ❖ *Playgrounds need more ground cover maintenance.*
- ❖ *Child Study Team area should not have any money invested in it – area should be abandoned or used as storage. Not a good area for instruction or meetings.*
- ❖ *Art room is in need of a general overhaul.*
- ❖ *Grade 2 and grade 5 teachers are separated from one another. Should all be in the same area.*
- ❖ *Child Study Team is located at a distance from the administration and special education classes, which does not make sense academically.*
- ❖ *Library is noisy and entrances are unsecured with no doors or locks. There is no room for small group instruction. Technology is limited. Security is also an issue. It is a wide open area and also a loss of instructional time for middle school students coming from Hawk Hall.*
- ❖ *Guidance Dept. room is very small and inadequate space for small group counseling and storing testing materials.*
- ❖ *Locker alcove is secluded and is a concern.*
- ❖ *Number of students using gym as a passageway (in both directions) is a safety concern.*
- ❖ *General lack of storage throughout the school.*
- ❖ *Mechanical items should be taken care of over the summer.*
- ❖ *Prioritizing recommendations: 1) Mechanical issues; 2) Controls; 3) Unit ventilators; 4) Ventilation of boiler room.*
- ❖ ***Mrs. Reduce: PSE&G is offering incentives to schools to perform energy audits. They are scheduled to assess our building. They will pay for 80% of all replacement lighting (more efficient energy); we will pay for 20%.***
- ❖ *Discussion ensued.*
- ❖ *Dr. Hershan: Grant is an illusion. You have to borrow money. In order to get 40% back from the State, you have to go to the public and get more debt service.*
- ❖ *Mr. Donnelly: There are other grants out there that you can combine your percentage with.*
- ❖ *Mrs. Weintraub: In combining everything, is there a more creative way to apply for some other grant? If we were to be creative, we would have to apply for the grant. Whether or not we are awarded the grant does not mean we have to go **to the public**. Is there another creative way to pay that 60% back to the tax payers even if we did the ROD grant the right way?*
- ❖ *Mr. Donnelly: There is no easy answer.*
- ❖ *Mrs. Reduce: Can we do a conditional vote on the \$4,600 application fee based on the answer Mr. Rinderknecht gets concerning the monies?*
- ❖ *Mr. Sutnick: Why turn down debt relief?*
- ❖ *Mr. Rinderknecht: If we do this work, we have to get certain drawings. We know in the very near future some of this work will have to be done. You are paying for something that has value to it and will maintain its value and we will most certainly have to do something within the next few years. If they are giving this as debt service, you must pay bonds off over a period of time. All we are doing by applying for the ROD grant is getting into the queue. They will be inundated this time around. If we are approved, we will get 40% in debt service relief in a capital improvement project. We'll be approved in April.*
- ❖ *Mrs. Weintraub: Would we have to put a question out to the public if we get this grant?*

- ❖ *Dr. Hershan: Yes, because we will not have money left over.*
- ❖ *Mr. Donnelly: They do not hand over a check. You have a \$100,000 project; you have \$70,000 in cash in capitol reserve. You apply for a grant of \$300,000 for mechanical upgrades to give you wiggle room to do what you want to do down the line. You have until April 2010 to decide what you want to do.*
- ❖ *Discussion continued.*
- ❖ *Mrs. Malajian: Is there an opportunity to use our capitol reserve before we lose it?*
- ❖ *Mr. Rinderknecht: We do not know if we are going to lose it. You need surplus above \$250,000; we do not have that.*
- ❖ *Dr. Hershan: Let's let Mr. Rinderknecht get an answer to the question because if the answer is no, then do not apply for grant with \$4,600 fee.*
- ❖ *Mrs. Coats-Thomas: High school put it out as a second question.*
- ❖ *Dr. Arilotta: Just to clear it up, when Mr. Donnelly uses the word "inadequate" pertaining to our school, he means our space is inadequate; it has nothing to do with the programs that we provide for the children or the safety of our school. We passed the QSAC process. We are not talking about inadequacy in the areas of services, instructional program or safety.*

**5. MEETING OPEN TO THE PUBLIC**

***Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.***

*9:02 PM – Open to public.*

- ❖ *Mrs. Groh questioned the possibility of solar panels. People will not want to spend money on things that are useless in the future.*
- ❖ *Mrs. Weintraub: There is a very large cost on installing solar panels. Install for free and they sell you back your energy at a slightly lower cost but they own the energy.*
- ❖ *Mrs. Reduce: PSE&G requires 50,000 square feet of roof space on a roof that is less than five years old. Most of Bergen County does not qualify for solar panels.*
- ❖ *Dr. Kipel: We do not have 50,000 square feet of space.*
- ❖ *Mrs. Groh: Was roof over Mrs. Szurgot's room addressed?*
- ❖ *Dr. Arilotta: Yes, it has been addressed; we are aware.*
- ❖ *Mrs. Reduce addressed Mr. Donnelly: So all we would be paying for are the schematic drawings?*
- ❖ *Dr. Hershan questioned where the \$4,600 would be coming from.*
- ❖ *Mr. Rinderknecht: We would reallocate the savings we have incurred by the outsourcing of custodial staff.*
- ❖ *Dr. Hershan: We need to make sure we're getting the schematics for everything, not just a little here and there.*
- ❖ *Mr. Rinderknecht: Some of this cost is also going to preparing the application.*
- ❖ *Dr. Arilotta: Everything in the mechanical portion has to be done at some point or another, so we would have a facility report, a priority order and the schematics for the items on the prior list, right?*
- ❖ *Mr. Rinderknecht: If we were to get the grant, there would be a lot of ways to chop this up. 40% is nothing to sneeze about as far as grants go.*
- ❖ *Mrs. Coats-Thomas: Will PSE&G come back?*
- ❖ *Dr. Arilotta: Four to six weeks' time. Would like them to come back in February when school is closed.*
- ❖ *Discussion continued.*
- ❖ *Dr. Arilotta: PSE&G said they would look at all the 1923 unit ventilators.*

**HAWORTH BOARD OF EDUCATION**  
**Haworth, NJ 07641**

**Special Meeting – 1/7/10**  
**Minutes**

- ❖ *Mrs. Devlin: What are the chances of actually getting this grant?*
  - ❖ *Dr. Hershan: With the new governor, I don't think anyone is getting this grant. The money is not there.*
- 9:15 PM – Closed to public.*

*Mrs. Reduce Moved, and Mrs. Malajian Seconded.*

*The Haworth Board of Education approves EI Associates' proposal for \$4,500 to apply for schematics and apply for ROD grant.*

*Roll Call Vote:*  
*In Favor: All*  
*Against:*  
*Abstentions:*

**6. ADJOURNMENT**  
*9:16 PM. Mrs. Reduce*

On 1/15/10 at 3:29 PM, Dr. Arilotta asked me for the motion approving EI Associates' proposal from the 1/7/10 Board meeting/presentation. I gave this to him at 3:30 PM and explained that the minutes have not been approved. This was simply what I had in my notes and is not official nor for public review until the minutes are officially approved by the Board of Education.

---

Donna Weintraub, President  
Board of Education

---

Paul Arilotta, Ed. D.  
Superintendent/Principal/Board Secretary