

**HAWORTH BOARD OF EDUCATION**  
**Agenda**

**1. CALL TO ORDER - 7:30 PM**

In compliance with the Open Public Meetings Act this is to announce that adequate notice of this meeting was provided in the following manner: On April 30, 2009, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

**Please all rise to recite the Pledge of Allegiance.**

**2. ROLL CALL**

Mrs. Marilyn Coats-Thomas  
Dr. David Hershan  
Dr. George Kipel  
Mrs. Marie Malajian  
Mrs. Anna Reduce  
Mr. Sutnick, Vice President  
Mrs. Weintraub, President

Dr. Paul Arilotta

**4. RECONVENE TO PUBLIC MEETING – 8:00 PM by *Board President, who then turned the meeting over to Vice President.***

**5. ADMINISTRATIVE REPORTS**

- a. Superintendent/Principal/Board Secretary
  - ❖ *Dr. Arilotta reported on teachers' conferences and the very positive feedback he has been receiving on those conferences. He discussed G&T group to Seton Hall University for a global issues seminar. Discussed wonderful book fair and thanked all parent volunteers. Basketball teams have had tryouts and we are looking forward to the season. He wished everyone a Happy Thanksgiving.*

**6. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY**

*8:11 PM – Open to public.*

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public.*

*Please state your name before you begin.*  
*8:11 PM – Nothing. Closed to public.*

**7. COMMUNICATIONS**

- ❖ *Board of Education received communication from the instructional aides. Letter will be forwarded to the appropriate committee for review.*
- ❖ *Received correspondence from Karen Leddy-Pilsbury.*

**8. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.**

**a. Finance/Budget/Facilities –**

*Items #1-2 and 4-7: Mrs. Weintraub Moved, and Mrs. Reduce Seconded. All in favor.*

1. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

The Haworth Board of Education approves the Hand/Void Check Register as of 10/31/09; and the October Budget Report dated 10/31/09.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

2. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

The Haworth Board of Education approves cancelling old and outstanding School Fund Account checks as recommended by Auditor in the following funds: School Fund, Payroll Fund, Operating Account.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

3. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

Mrs. Coats-Thomas Moved to table, Mrs. Weintraub Seconded. All in favor.



The Haworth Board of Education approves the October 2009 Report of the Treasurer and Board Secretary's Report (**will be walked into the meeting**). *Item not ready for Board of Education review as of this date.*

**Roll Call Vote:**  
**In Favor:**  
**Against:**  
**Abstentions:**

4. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

The Haworth Board of Education approves Budget Transfers as of 9/30/09 and 10/31/09 to authorize the Superintendent/Principal/Board Secretary and Interim Business Administrator to make additional transfers as necessary to be ratified at the next Board meeting in order to comply with State requirements and in accordance with Board policy. No major account or fund has been over-expended in violation of the current expense, capital outlay or debt service funds as designated in N.J.A.C. 6:20-2A.2 and sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Roll Call Vote:**  
**In Favor:**  
**Against:**  
**Abstentions:**

5. \_\_\_\_ Moved, and \_\_\_\_ Seconded.

WHEREAS, district employees and members of the Board of Education listed on **Attachment 8a5** are attending conferences, conventions, staff training, seminars, or workshops; and  
WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and  
WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and  
WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of treasury in NJOMB circular letter;  
BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions;  
BE IT RESOLVED, that the expenses are justified and therefore reimbursable **8a5**.

**Roll Call Vote:**  
**In Favor:**  
**Against:**  
**Abstentions:**

6. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

WHEREAS the district employees and members of the Board of Education listed on the **Attachment No. 8a5** have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and WHEREAS, the Board of Education has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the attachment specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines; NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy, and N.J.A.C. 6A:23B-1.1 et. seq., that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth on **Attachment No. 8a5**.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

7. *Mrs. Weintraub* Moved, and *Mrs. Reduce* Seconded.

BE it resolved that the Haworth Board of Education, after having reviewed the audit for the period ending 6/30/09, accepts the audit as presented and, there being no recommendations, adopts the Corrective Action Plan dated 11/24/09 **8a7**.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**b. School Operations and Curriculum**

*Items #1-3: Mrs. Malajian Moved, and Mrs. Weintraub Seconded. All in favor.*

- ❖ *Mrs. Reduce questioned grade 8 trip to Six Flags – number of chaperones, security procedures.*
- ❖ *Dr. Arilotta has spoken with Mrs. McGhee about it.*

1. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following trips:

- ❖ Grade 8 trip to Six Flags Great Adventure, 5/28/10;
- ❖ Grade 1 trip to Tarrytown, NY, (national trust historic site), 5/13/10;
- ❖ Grade 5 GATE students to Invengineering Expo, Norwood School, 12/1/09.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

2. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves movement on the salary guide for the following teachers:

- ❖ Connie Alcoser from MA to MA 15.
- ❖ Lesley Carboneri from MA 15 to MA 30.
- ❖ Nicole Haramis from MA to MA 15.
- ❖ Erin Magee from MA to MA 15.
- ❖ Laura Scanlan from MA 45 to MA 60.
- ❖ Natalie Volpe from BA to BA 15.
- ❖ Kerry-Ann Hoy from MA 15 to MA 30.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

3. \_\_\_\_\_ Moved, and \_\_\_\_\_ Seconded.

Upon the recommendation of the Superintendent, the Haworth Board of Education approves Paul Doran as Haworth boys' basketball coach for the 2009-10 school year.

**Roll Call Vote:**

**In Favor:**

**Against:**

**Abstentions:**

**c. Board Operations**

1. *Mrs. Reduce* Moved, and *Mrs. Weintraub* Seconded.

The Haworth Board of Education approves the minutes of the 10/20/09 Board of Education meeting.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

2. *Dr. Kipel* Moved, and *Dr. Kipel* Seconded.

❖ *Mrs. Weintraub: At last week's meeting, Board deferred to the old policy regarding facilities use. Wants to make sure last week's agenda reflects our old policy. Money is not dictated in the policy.*

The Haworth Board of Education approves the first reading of the policies listed on the 11/17/09 Board of Education agenda.

**Roll Call Vote:**

**In Favor: All**

**Against:**

**Abstentions:**

**9. COMMITTEE REPORTS**

**Finance & Budget**

Finance – George Kipel, Warren Sutnick: *Mr. Sutnick reported committee plans to meet the week after next.*

Facilities – David Hershan, George Kipel:

**School Operations & Curriculum**

Policy – Marilyn Coats-Thomas, George Kipel, Warren Sutnick: *Mrs. Coats-Thomas reported committee is making their way through policies. We will get all mandated and monitored policies through on the first reading and will then establish a calendar to make sure to get all other policies in place by Reorganization meeting in April. Will at that time*

*establish NJSBA policies in place of Strauss Esmay.*

Program & Personnel – Marie Malajian, Anna Reduce, Marilyn Coats-Thomas: *Mrs. Reduce reported that next meeting will be held December 8 at 4:00 PM.*

Board Operations

BCSBA/NJSBA – Anna Reduce:

Joint Boards – Warren Sutnick, Donna Weintraub:

Public Relations – Marilyn Coats-Thomas, Warren Sutnick, George Kipel:

Haworth Home & School Assn. – Donna Weintraub, Anna Reduce:

Northern Valley Regional H.S. – Marilyn Coats-Thomas, George Kipel:

Legislative – Warren Sutnick:

Senior Citizens – Anna Reduce:

Town Council – Warren Sutnick, David Hershan:

NV Educational Foundation – George Kipel:

Negotiations – David Hershan, Warren Sutnick, George Kipel:

**10. MEETING OPEN TO THE PUBLIC**

*8:27 PM – Open to public.*

***Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.***

❖ *Mrs. Devlin: Dr. Arilotta spoke last week about meeting with third and fourth grade teachers about the NJ Ask scores. Are the teachers aware of what the scores are?*

❖ *Dr. Arilotta: Yes, they are aware. I have requested a meeting with those teachers for sometime next week. We will discuss the scores and have a professional conversation about what the data might be saying to us.*

*8:28 PM – Closed to public.*

**11. OLD BUSINESS**

**12. NEW BUSINESS**

**13. ADJOURNMENT**

*8:28 PM.*

*Mrs. Weintraub Moved, and Mrs. Malajian Seconded.*

*All in favor.*

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Warren Sutnick, Vice President  
Board of Education

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Paul Arilotta, Ed. D.  
Superintendent/Principal/Board Secretary