

HAWORTH BOARD OF EDUCATION
Agenda

1. CALL TO ORDER - 8:00 PM by Board President

In compliance with the Open Public Meetings Act this is to announce that adequate notice of this meeting was provided in the following manner: On April 30, 2009, advance written notice was faxed to **The Suburbanite, Twin Boro News, The Record, Press Journal**, filed with the Borough Clerk, posted on the school bulletin board and forwarded to the Presidents of the Home & School Association and Teachers Association.

Please all rise to recite the Pledge of Allegiance.

2. ROLL CALL

Mrs. Marilyn Coats-Thomas
Dr. David Hershan
Dr. George Kipel
Mrs. Marie Malajian
Mrs. Anna Reduce
Mr. Sutnick, Vice President
Mrs. Weintraub, President

Dr. Paul Arilotta

3. ADMINISTRATIVE REPORTS

a. Superintendent/Principal/Board Secretary

❖ *Dr. Arilotta reported on school opening; thanked secretaries and custodians. Talked about new staff members: Spanish, part-time Spanish and Guidance Counselor. Convocation on 9/2/09. Thanked Mrs. Zelman and Mrs. Weintraub. Thanked Home and School Association for breakfast. Spoke of expectations of environment for children. Professional Learning Communities – looking at issue of conflict resolution and management of behavior. Had first faculty meeting. Went well. Our enrollment number is 485. Talked about drop-off and pick-up situations. Serious concerns. Will address this at Back to School Night. Hope to get this under control. Had our first fire drill today – went very well. Will talk to students about the seriousness of these drills. Attended Haworth Day on Saturday. Had contact with the Haworth, England, school. Ms. Magee will start a conversation with that school. 9/11 observance was very moving. Thanked Dr. McDonald for reminding us to take some time to observe the terrible tragedy that befell our nation on 9/11/01.*

1. Enrollment **3a1.**

4. MEETING OPEN TO THE PUBLIC - AGENDA ITEMS ONLY

8:11 PM – Open to public. None.

The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name before you begin.

8:12 PM – Closed to public.

5. COMMUNICATIONS

6. AGENDA ITEMS – The Board of Education Meeting Agenda is divided by categories/committees. The Board President and Secretary will conduct a single roll-call, consent vote for each category. Any Board Member may request a separate vote for any/all items within the category or for any specific item on the agenda.

a. Finance/Budget/Facilities –

1. The August Hand/Void Check Register as of 8/31/09 and the August Budget Report dated 8/31/09; and post-approval of the August Bills and Claims as of 8/28/09 **6a1**.
2. Budget Transfers (pending from Dave Rinderknecht).
3. Stipend positions for:
 - ❖ Maria DiCarlantonio – Lunch-time Computer Lab Supervisor, three days per week, \$15 per session
 - ❖ Jeanne Rispoli – Girls Basketball Coach, \$1,700
 - ❖ Anna McGhee – Downtown Lunch Coordinator, \$30 per session
 - ❖ Paul Doran – Athletic Director, \$1,050
 - ❖ Terry Leeshock – Garden Club Supervisor, \$30 per session
 - ❖ Jim Riede – Girls’ Volleyball Coach, \$1,350
 - ❖ Jackie Fishbein – 8th Grade Overnight Field Trip Coordinator, \$200
 - ❖ Anna McGhee – Science Olympiad Coordinator, 37.50 per session

4. *Mrs. Coats-Thomas* Moved, and *Mrs. Malajian* Seconded.

The Haworth Board of Education approves the salary increase for the following employees **6a4**:

Maria Clarke
Michael Croker
Coswayne Donald
Karen Erner
Kathy Jasionowski
Glenn Mensch
Teresa O'Malley
Karen Oddo
Mary Belle
Laurie Roncati

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

5. *Mr. Sutnick* Moved, and *Dr. Kipel* Seconded.

The Haworth Board of Education approves the negotiated agreement between the Haworth Board of Education and the Haworth Teachers' Association for the years 2009-2010, 2010-2011, and 2011-2012 per memos to Jane Cabourg and Vito Nasta from Raymond Albano and Paul Arilotta dated 7/22/09 and from David L. Rinderknecht dated 7/23/09, including attached salary guides **6a5**.

- ❖ *Mr. Sutnick: Bergen Record reported increases of teachers' salaries over the next three years. I think HTA and Board of Education had outstanding negotiations, and it will benefit the children in the end. Many districts are at a deadlock now.*
- ❖ *Dr. Arilotta: It's nice to have this behind us.*
- ❖ *Mrs. Weintraub: Congratulations to the Negotiations Committee on both sides of the table.*

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

6. *Mrs. Malajian Moved, and Mrs. Reduce Seconded.*

Upon the recommendation of the Superintendent, the Haworth Board of Education approves salary of \$45,377 for Karen Oddo for the period 7/1/09 through 6/30/10.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

7. *Mrs. Coats-Thomas Moved, and Mrs. Reduce Seconded.*

The Haworth Board of Education accepts NCLB funds for the 2008-09 school year through the Northern Valley Consolidated Grant as follows:

- ❖ Title IIA \$1,400
- ❖ Title III \$2,136
- ❖ Title IV \$350

- ❖ *Mrs. Coats-Thomas questioned whether funds always come in arrears.*
- ❖ *Dr. Arilotta: Let's vote and I will check with Dave Rinderknecht and change the minutes, if need be.*

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

8. *Mrs. Reduce* Moved, and *Mrs. Malajian* Seconded.

WHEREAS, district employees and members of the Board of Education listed on **Attachment 6a8** are attending conferences, conventions, staff training, seminars, or workshops; and

WHEREAS, the attendance at stated functions were previously approved by the chief school administrator and school business administrator as work related and within the scope of the work responsibilities of the attendees; and

WHEREAS, the attendance at the functions were approved as promoting delivery of instruction or furthering efficient operation of the district; and fiscally prudent, and

WHEREAS, the travel and related expenses particular to attendance at these functions are within state travel guidelines established by the Department of treasury in NJOMB circular letter;

BE IT RESOLVED, that the Board of Education finds the travel and related expense particular to attendance at these previously approved functions;

BE IT RESOLVED, that the expenses are justified and therefore reimbursable **6a8**.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

9. *Mr. Sutnick Moved, and Dr. Kipel Seconded.*

WHEREAS the district employees and members of the Board of Education listed on the **Attachment No. 6a8** have submitted requests for reimbursement for work-related travel that is directly related to and within the scope of each employee's current work responsibilities; and

WHEREAS, the Board of Education has previously authorized such work-related travel, and the district's school business administrator or designee has reviewed the documentation submitted by each employee and found same to be in compliance with the Board's policy provisions and approval requirements; and

WHEREAS, the attachment specifies for each item of reimbursement the specific promotion of delivery of instruction or furtherance of the efficient operation of the school district, and the amount of each listed reimbursement does not exceed State travel reimbursement guidelines;

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of Board policy, and N.J.A.C. 6A:23B-1.1 et. seq., that the Board of Education hereby approves work-related travel reimbursement to its employees as set forth on **Attachment No. 6a8**.

Roll Call Vote:

In Favor: *All*

Against:

Abstentions:

b. School Operations and Curriculum

1. Substitute teachers **6b1**:
 - ❖ Ruth Dittmar
 - ❖ Lynn Goldman
 - ❖ Brianna Peros
 - ❖ Douglas Wingerath
 - ❖ Kate Carlos
2. Course approval for **6b2**:
 - ❖ Kerry-Ann Hoy – Orientation to Psychological Testing, William Paterson University.
3. Trip approval:
 - ❖ Frost Valley trip for Grade 7, May 24, 25 and 26, 2010.
4. *Mrs. Malajian Moved, and Mr. Sutnick Seconded.*

WHEREAS, N.J.A.C. 17:9-4.6 authorizes Boards of Education to determine the number of hours worked which shall be considered to be full time for the purpose of determining eligibility to receive health benefits under the School Employees' Health Benefits Program;

BE IT RESOLVED that the Haworth Board of Education, after consulting with the Haworth Education Association, has determined that employees who regularly work at least an average of twenty eight hours a week shall be considered full time employees for the purpose of determining eligibility for coverage made available by the Board of Education through the School Employees' Health Benefits Program, and

BE IT FURTHER RESOLVED that any employee who was eligible for coverage based on a prior definition for full time of less than twenty eight hours and at least twenty hours shall be grandfathered and shall continue to receive coverage made available by the Board of Education through the School Employees' Health Benefits Program.

Roll Call Vote:

In Favor: All

Against:

Abstentions:

c. Board Operations

1. Minutes of the 5/5/09, 5/12/09 and 8/18/09 Board of Education meetings **6c1**.

7. COMMITTEE REPORTS

Finance & Budget

Finance – George Kipel, Warren Sutnick:

Facilities – David Hershan, George Kipel:

School Operations & Curriculum

Policy – Marilyn Coats-Thomas, George Kipel, Warren Sutnick:

- ❖ *Mrs. Coats-Thomas: Need to pursue with NJSBA where we are with updating our policy manual. We can then do a wellness check.*
 - ❖ *Dr. Arilotta: Karen Erner contacted Mrs. Harkness. Will go with a brand new policy manual. We are getting a new policy manual, which will bring us up to date. Dr. Arilotta will send it to policy committee, then get it back with their comments and we'll then send to entire Board of Education for first and second readings.*
 - ❖ *Mrs. Coats-Thomas asked about funds for this.*
 - ❖ *Dr. Arilotta: We are not paying any more money.*
 - ❖ *Mr. Sutnick: Could we have a policy meeting shortly after we get that template?*
 - ❖ *Dr. Arilotta: Yes, as soon as I get it, I will notify the Policy Committee.*
- Program & Personnel – Marie Malajian, Anna Reduce, Marilyn Coats-Thomas:
- ❖ *Mrs. Malajian: Discussed goal setting meetings, QSAC and our policy manual. Discussed our G&T Program and looking at other districts' criteria. Considered inviting staff to the P&P meetings occasionally.*
 - ❖ *Mrs. Reduce: Look into coordinating with Closter or Demarest who offer programs to middle school students that we do not have like ski club, etc.*

Board Operations

BCSBA/NJSBA – Anna Reduce:

Joint Boards – Warren Sutnick, Donna Weintraub:

Public Relations – Marilyn Coats-Thomas, Warren Sutnick, George Kipel:

Haworth Home & School Assn. – Donna Weintraub, Anna Reduce:

Northern Valley Regional H.S. – Marilyn Coats-Thomas, George Kipel:

Legislative – Warren Sutnick:

Senior Citizens – Anna Reduce:

Town Council – Warren Sutnick, David Hershan:

NV Educational Foundation – George Kipel:

Negotiations – David Hershan, Warren Sutnick, George Kipel:

8. MEETING OPEN TO THE PUBLIC

Please be advised that each member of the public will be limited to speak for three minutes during the Open Session.

8:33 PM – Open to public.

- ❖ *Mrs. Zelman read a letter regarding HSA lunch program. Will submit to Dr. Arilotta insurance certificates as soon as she gets them. Program due to start 10/5/09. Same vendors as last year.*
- ❖ *Mrs. Weintraub: Can approval wait until our next meeting so we can put it on our agenda? We can vote on this next week.*

- ❖ *Mrs. Reduce made a motion to add letter to tonight's agenda. Mrs. Malajian seconded. All in favor.*
 - ❖ *Mr. Sutnick: Regarding Haworth Day, Dr. Arilotta, it was very nice of you to come and bring your wife. People came to me to say how nice it was that you came.*
 - ❖ *Mrs. Zelman: Class enrollment and class sizes – especially Kindergarten – as a community, we should look at those numbers for the future. I feel we should be looking at reducing the number in our Kindergarten classes.*
 - ❖ *Dr. Arilotta: Class size issue will always be a matter of priority for me. We will always look at the entire program and entire structure. I will always work with a reasonable number. We must look at the whole spectrum.*
 - ❖ *Dr. Kipel: We talked about revisiting this issue if some monies became available during the year, maybe money back from the custodial service, etc. We should make an effort to revisit this issue since we did say we were going to.*
 - ❖ *Dr. Arilotta: We were not certain we were going to have the two aides in Kindergarten. Board of Education responded very well to what our needs were. There are four full-time people with those Kindergartners, so they are pretty well covered.*
 - ❖ *Mrs. Zelman: I appreciate the Board's efforts. Would like to revisit this.*
- 8:41 PM – Closed to public.

9. OLD BUSINESS

10. NEW BUSINESS

- ❖ *Mrs. Coats-Thomas: I would like us to give some thought to next year's 9/11 activities as the day has been decreed a day of service; I would like to consider more as a day of service – maybe have the students do some recycling or planning at the school.*
- ❖ *Dr. Arilotta: I do not know if it's well planned in the school year. It would be very difficult in the first week of school. Maybe we could do something a little simpler with the younger students.*
- ❖ *Mrs. Malajian: The high school students can do something in their community, within two weeks. It is through history class, and they can get extra credit within that class.*
- ❖ *Mrs. Reduce: Martin Luther King Day is another day of service.*
- ❖ *Mrs. Weintraub: Both days are days of service. I think we should look at both 9/11 and MLK Day.*
- ❖ *Dr. Arilotta: G&T criteria – Demarest's model is more based on multiple intelligences, which takes a lot of work. It is not an academic program. It really takes somebody to put together a program which reaches into art, music, physical education, etc. I will follow up on this. Although it will be a very difficult thing to accomplish.*
- ❖ *Discussion ensued about the three tiers: First, NJ Ask; second, Renzulli Scales; and third, IQ tests.*
- ❖ *Dr. Kipel: Multiple intelligences will work better with a larger sample size – more children to choose from.*

11. ADJOURNMENT

9:01 PM

Mrs. Coats-Thomas Moved, and Mrs. Malajian Seconded. All in favor.

Donna Weintraub, President
Board of Education

Paul Arilotta, Ed. D.
Superintendent/Principal/Board Secretary